

Running Reports – 'No Information Found for this Report' or 'No Data was Returned for this Report'

Sage 50

When running reports, one of the following messages appears:

'No information found for this report'

'No data was returned for this report'

This message appears whenever there is no information found for the criteria given for the report. The following are some of the more common reasons why this message occurs:

- ❖ There is no information of the type you are trying to report on. For example, you are running the Day Books : Credit Card Receipts report and there are not credit card receipts in your accounts data.
- ❖ There are no transactions that match the criteria you have specified. For example, you are running a report for a specific date range and there are no transactions that match this range.
- ❖ Incorrect records selected in the relevant list, which disagree with the criteria specified. For example, you have selected the default bank account and then run a report and changed the criteria to a different bank account.
- ❖ A search is applied in the relevant module.
- ❖ Agents commission report – There is a % sign in the Analysis_1 field of the Customer Record.
- ❖ Stock category criteria – Any report using the stock category criteria and the Product Record does not have a stock category applied.
- ❖ The address preferences are not set correctly within customer and supplier records.
- ❖ Running management reports using a blank Chart of Accounts.
- ❖ A filter or preset criteria on the report.

To resolve this, please follow the steps below:

- ❖ If there is no information of the type you are trying to report on, this information is not available and cannot be reported on.
- ❖ Run the report with a wider criteria range.
- ❖ Remove the conflict. For example, ensure no records are selected on the record list if you are going to specify a criteria.
- ❖ Remove any % signs from the Analysis_1 fields on the customer records.
- ❖ Set a default category on the Product Records.
- ❖ Open the customer or supplier record > Addresses & Contacts > Preferences > select the address you want to send each document to > OK > Close > Save > Close.
- ❖ If running a management report, ensure the selected Chart of Accounts is not blank.
- ❖ Edit the report and check Report > Filters and Report > Criteria for any filters or preset criteria.

